



MEGHALAYAN AGE LTD.
A Government of Meghalaya Undertaking

Address: Meghalayan Age Limited Office, First Floor - Shalom Building,
Lower Lachumiere, Shillong - 793001, Meghalaya
(CIN No. U74999ML2020SGC013727)

Phone number: 0364-7966770/67

Email ID: contact@themeghalayanage.com

File No. MAL/329/2025/01

Dated Shillong the 4th March, 2025

Advertisement

Applications in the prescribed format (as per **Annexure – I** of this advertisement) are invited from eligible candidates for engagement of 01 (one) Legal Consultant in the office of the Meghalayan Age Limited (MAL).

1. Name of position: Legal Consultant

2. Essential Qualifications and Experience:

- i) Bachelor's Degree in Law from a recognized University in India (established or incorporated by or under a Central Act or State Act) or an Institute recognized by the Government of Meghalaya or by the University Grants Commission (UGC).
- ii) Must have valid license/certificate of enrolment from any Bar Council (within India) at the time of submission of application.
- iii) Having practiced as an Advocate in the Courts/Tribunals within the State of Meghalaya including in the High Court continuously for minimum 10 (ten) years as on the date of submission of application, basically on the service side.
- iv) Preference will be given to candidate having experience in Corporate Law.

3. Certificates/ testimonials as proof of qualifications and experience:

- i) LL.B. Pass Certificate and mark sheets.
- ii) Copy of the license/valid photo identity card issued by any Bar Council within the territory of India.
- iii) Practice certificate issued by the Meghalaya State Bar Council
- iv) Experience Certificate issued by designated Senior Advocate or an advocate who has minimum 15 years of standing at the Bar

4. Retainership: ₹ 75,000/- monthly

5. Age Limit: Age Should not be more than 55 (fifty-five) years as on 04.03.2025 (The age limit of the candidates will be calculated on the basis of the Matriculation/HSLC Admit Card or Pass Certificate issued by a recognized Board/Council and no other document shall be accepted in lieu of the mentioned documents.)

6. Nature of Duties:

- i) Drafting of agreements, Memorandum of Understanding, etc.;
- ii) To analyse legal issues and recommend course of action to be taken by MAL;
- iii) To provide legal advice on matters related to projects taken up by MAL;
- iv) Any other duty assigned by MAL.

7. Terms and conditions:

- v) The candidates must be a permanent resident of Meghalaya.
- vi) The candidates must be computer literate.
- vii) The engagement is temporary in nature and the selected candidates will be engaged for a period of 12 (twelve) months only which can be further extended based on performance. The contractual engagement shall neither be regularized nor shall the person so engaged shall have any indefeasible right to claim for permanent absorption in any post in the Government or MAL.



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- viii) Only those candidates who fulfill all the criteria in respect of the position for which they have applied, shall be entertained.
- ix) If at any stage, the information furnished in the application or documents/certificates are found to be forged/misrepresent/incomplete/false, the candidature shall be summarily rejected.
- x) The undersigned reserved the right to cancel, alter or modify the advertisement or terms and condition of the advertisement without prior notice.
- xi) All the other matter which is not specially provided in this advertisement shall be decided by the Selection Committee constituted for this purpose.
- xii) No T.A./D.A. will be paid for attending the interview.
- xiii) The Legal Consultant on having accepted the offer of engagement, shall enter into a Contract, also having confidentiality clauses with MAL detailing the terms of engagement, before being assigned any work.

8. Submission of application forms:

- i) Direct Submission” to O/o Meghalayan Age Limited, Shalom Building, 1st Floor, Lower Lachumiere, Shillong – 793001, Meghalaya, India Or via-email to recruitment@themeghalayanage.com
- ii) Candidates are advised to clearly mention the name of the position being applied in the cover of envelope and in the subject line of e-mail as “Application for the position of _____”.
- iii) Candidates are advised to read carefully the eligibility criteria and other conditions prescribed for the post before applying.
- iv) Incomplete application shall not be entertained and is liable to be rejected.
- v) Last Date for submission of application is **21st March 2025 up to 05:00 PM**. Application received after the last date will not be entertained and MAL will not be responsible for any kind of postal loss or transit delay

9. Selection Process:

- i) Eligible candidates will be selected through personal interview.

10. General Information:

- i) In the event of non-availability of successful candidates with the required experience, qualified candidates with lesser years of experience if any may be considered for the position.
- ii) Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication. Information regarding the interview will be sent only to the shortlisted candidates via SMS/Email and no correspondence will be made with applicants who are not shortlisted. Shortlisted candidates will be contacted by HR department of MAL.
- iii) MAL reserves the right to extend the closing date for receipt of applications. MAL also reserves the right to cancel the recruitment procedure at any stage without assigning any reason thereof.

Sd/-

[Shri Robert Lyngdoh]

Chief Administrative Officer
Meghalayan Age Limited

CC:

- Shri. Vijay Kumar D, IAS, Chairman and Managing Director, Meghalayan Age Limited, for kind information.
- Shri. C. V. D. Diengdoh, Executive Director, Meghalayan Age Limited for kind information.